



GENERAL INFORMATION

Dear Delegate

We look forward to welcoming you at the ANALITIKA 2018 conference which will be held at Legend Golf and Safari Resort in Mookgophong from Sunday 22 – Wednesday 25 July 2018. This document is aimed at assisting in your general planning and we trust that it will ensure an enjoyable visit.

TRANSFERS AND SHUTTLES

Note that a shuttle will depart from OR Tambo International Airport on **Sunday 22 July 2018 at 11:00**. If you would still like to join this shuttle, please contact Amelia (registration@carlamani.co.za) urgently. Details for the specific place of departure will be forwarded to each person booked on the shuttle.

DIRECTIONS

Please find detailed directions on the conference website

https://www.analitika2018.co.za/themes/core/views/portal/content/travel_accommodation/map-and-directions.pdf or

<https://www.analitika2018.co.za/accommodation>

The road through Mookgophong is a newly tarred road and enjoyable trip out of the city.

REGISTRATION and PAYMENTS

Please check the details of what functions you selected and which evenings you booked ACCOMMODATION for on your invoice received in your confirmation email. Note that THE LINK TO THE INVOICE IN THE EMAIL is a live link to the database and will show the current invoice in case any changes were made. Please inform us of any corrections to be made by return email. **If you did not receive or misfiled your email, please send an urgent email to registration@carlamani.co.za and we will gladly forward your invoice again.**

Please ensure that you fax or email proof of payment to registration@carlamani.co.za to ensure that payment is allocated to your registration as bank references are often insufficient for correct allocation.

Please note that pre-payment is required. Should you have challenges in this regard, please ensure that you have a payment agreement in writing. PO numbers will be accepted.

Credit card payments can still be made via the link below:

<https://www.carlamani.co.za/index.php?pid=payments>

If payment is outstanding and no prior arrangements have been made in writing, delegates will be required to personally pay for the registration and claim back from their companies.

Please note that you will not be allowed to enter the conference venue should payment not have been received or arrangements made as per above.

Sunday 22 July from 15:00 to 17:30

Monday to Wednesday 08:00 to 16:00

Please check the evening functions you registered for at the registration desk on arrival to ensure that we are not oversubscribed on numbers or over cater.

Delegates are requested to wear their name tags at all times to have access to sessions and refreshments.

STUDENTS - All students registered for the conference are requested to bring their student ID cards to the conference registration desk for verification. If this is not done, the difference between the student and delegate registration fee will be payable in cash at the registration desk.

Please advise if we need to be aware of disabilities or allergies not previously advised.

VENUE and CONNECTIVITY

Note that all conference sessions will be conducted at the Legend Golf and Safari Resort (LGSR) with evening functions either onsite or within short distances from the main area. Transport will be made available for evening functions as required. Uncapped Wi-Fi is available but the signal is not always great – we'll be in the bush.

SOCIAL FUNCTIONS, BAR ARRANGEMENTS AND DRESS CODE

The dress code for the conference is casual/smart casual for proceedings and evening functions except for the conference dinner on Tuesday evening 24 July, which is a formal function. You are welcome to dress formal/black tie for this event.

Note that limited drinks will be provided at all functions and that a full cash bar will be available.

WEATHER CONDITIONS

The conference is held during July which is winter in SA with cold to mild days. Please follow this link for a 14-day forecast: <http://www.weathersa.co.za/>

Current daily minimum and maximum temperatures are between 5 and 22 °C.

PROGRAMME, BREAKFAST AND VENUES

The detailed programme is currently undergoing finalization and will be available on the conference website www.analitika2018.co.za from Monday 9 July 2018. Note the starting times for the conference:

Sunday 22 July: Registration at Monomatapa hall from 15:00 – 17:30
Sunday evening: Welcome Function at 18:00
Shuttles to the Welcome Function venue will depart from outside Monomatapa hall from 17:40
Monday 23 July: Registration from 08:00, proceedings @ 08:30

Breakfast is served at the Signature Golf Club House each morning from 06:30 – 08:15 for delegates and stays open until 09:30. Golf carts will shuttle delegates from accommodation pickup points to the Club House at 10- minute intervals.

GAME DRIVES AND ADDITIONAL ACTIVITIES

Game Drives may be booked with LGSR Reception onsite upon arrival or during the course of the conference. Limited bookings have been received for game drives which have been booked with LGSR but payment for all game drives and additional activities will be handled by the resort reception.

REMEMBER TO BRING:

- Chargers and connectors
- Torch (although most use their phones these days 😊)
- Binoculars, hat, sunscreen, lip ice
- Clothes for warmer days and cold evenings
- Evening wear for dinner

VISAS and PASSPORTS

Letters of invitation are issued upon request – please contact Carlamani Conferences.
Passports: Please note that you must have two blank pages in your passport next to each other to enter the country.

For further information and assistance please contact:

1. the [South African Department of Home Affairs](http://www.dha.gov.za), 0800 60 11 90 (toll free from South Africa); or
2. your [local South African Embassy](#)

CURRENCY

Local currency is South African Rand (ZAR). Everything in South Africa has to be paid in local currency. It is recommended that exchange be arranged at the airport foreign exchange centres.

INFORMATION FOR VISITORS TO SOUTH AFRICA

South Africa is a wonderful country with a wide diversity of cultures, a rich history and magnificent natural beauty.

Below are a few points to keep in mind when traveling in South Africa.

- The crime rate in South Africa is higher than in many countries, and it is advisable to take the normal precautions, such as planning your route, not walking alone after dark, etc.
- South Africans drive on the left side of the road, and generally treat roundabouts (traffic circles) as 4-way stops.
- Electricity supply is at 240 V and 50 Hz (<http://www.kropla.com/electric2.htm>).

We look forward to welcoming you at the Analitika 2018 conference!

Contacts:

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Kind Regards
Carlamani Conferences Registration Team